2022年外国留学生本科生自费生招生办法

Self-paying Program of Undergraduate Students for International Students of 2022

一、招生类别、专业及学习期限 (CATEGORIES, SPECIALTIES AND DURATION)

招生类别 Categories

学习期限 Duration of Study

详见附录1(汉语国际教育专业符合相关条件者可申请国际中文教师奖学金,详情请参考该奖学金招生简章)

3-6年 3-6 Academic Years

二、申请时间和学习开始时间 (APPLICATION & COMMENCEMENT TIME)

申请时间 Application Time 学习开始时间Study Commencement

2022年3月01日——5月10日

2022年9月

March 1 to May 10,2022

September of 2022

三、**申请人资格** (CRITERIA & BLIGIBILITY)

Foreigners who are well-behaved, in good health and willing to abide by relevant Chinese laws, regulations and school rules;

2 来华攻读学士学位者,须高中毕业,原则上年龄在18周岁以上,25周岁以下;

Applicants for Bachelor's degree studies must have senior high school diploma with good academic performance; between the ages of 18 and 25.

攻读中文授课专业学历教育者,原则上须具备HSK4级证书(210分以上),证书有效期为两年;攻读英文授课专业者,请提供英文水平考试证明,母语为英语的申请者或者前一阶段学历授课语言为英文的申请者免于提供语言水平考试证明。

HSK level 4 (more than 210 credits) within the two-year validity is necessary for applicants for degree studies of Chinese-taught program; Certificate of English ability is required for applicants for English-taught program. English native speakers or applicants whose latest study is English programs are exempt from certificate.

四、申请提交材料 (APPLICATION MATERIALS)

1. 经公证的最高学历证明;

2. 经公证的最高学历学习成绩单;

3. 护照照片页扫描件;

4. 目前在华学习者需提供所在学校开具的在学表现 证明/出勤率证明及学习成绩单;

5. 目前在华工作者需提供单位开具的工作情况证明;

6. 经济担保证明;

7. 无犯罪记录证明;

8. 未满 18 周岁的申请者,须提交在华监护人 署名的委托证明文件。

五、费用 (FEE & TUITION)

| 报名费 | | 415元 | | |
|-----|----------------|--------------------|--|--|
| 学费 | 类 别 | 本科生(3-6 年) | | |
| | 文科 | RMB 14,000 | | |
| | 理工科 | RMB 16,000 | | |
| | 音乐、体育、美术 | RMB 18,000 | | |
| 住宿费 | 单人间 | 80元/天 | | |
| | 双人间 | 40元/天 | | |
| 保险费 | 400元/半年,800元/年 | | | |
| 书费 | 根据具体书价 | | | |

注: 1) 表中学费为中文授课项目学费,英文授课项目学费详见招生网站 http://en.cie.sdnu.edu.cn;

- 2) 无论录取与否,注册费415元不退还;
- 3) 一经录取, 原则上中途转学、退学, 已缴纳学费不退还。

- 1. Notarized highest diploma;
- 2. Academic transcripts (written in Chinese or English);
- 3. Copy of passport;
- 4. For applicants currently studying in China, please provide the academic performance certificate/attendance certificate of your current school and the transcript of your current school;
- 5. For applicants currently working in China, please provide the certificate given by the working place;
- 6. Proof of financial guarantee;
- 7. Non-criminal Record Certificate;
- 8. Applicants under the age of 18 shall provide certified documents of designation signed by their entrusted legal guardians in China.

| Enrollment | RMB 415 | | | |
|---------------|--------------------------------------|-------------------------|--|--|
| | Category | Bachelor (3-6 years) | | |
| Tuition Fee | Art and Human Sciences | RMB 14,000 | | |
| | Business&Sciences& Engineering | RMB 16,000 | | |
| | Music , P.E.& Fine Art | RMB 18,000 | | |
| Accommodation | Single room | RMB 80 per day | | |
| Accommodation | Double room | RMB 40 per day | | |
| Insurance | RMB 400/Half Year, RMB 800/ One Year | | | |
| Books | According to the book price | | | |

Note: 1) The tuition fees in the form are for Chinese-taught programs, and refer to the admissions website http://en.cie.sdnu.edu.cn for English-taught programs;

- 2) The registration fee of RMB 415 is non-refundable;
- 3) Once admitted, paid tuition fee is non-refundable.

六、申请录取流程 (APPLICATION PROCEDURES)



5. International Students Office informs the students of the final results through email;

6. Students pay study fees to the financial account of Shandong Normal University (see Appendix 2 for details of the account information), and submit the voucher to the Office;

7. Office send admission notice to students.

七、联系我们 (CONTACT US)

地址(Address): 山东省济南市历下区文化东路88号山东师范大学留学生工作办公室

International Students Office of Shandong Normal University, 88 Wenhua Road, Jinan, P.R. China

电话(Tel): 86-531-86180650, 86-531-86182865

邮箱(E-mail): ciesdnu@163.com

微信公众号(WeChat Official Account):



APPENDIX 1

| 学院 | 层次 | 专业 | 学制/年 | 学费/元/年 | 授课语言 |
|------------|-----|-----------|------|--------|------|
| 新闻与传媒学院 | 本科生 | 新闻学 | 4 | 14000 | 中文 |
| | 本科生 | 网络与新媒体 | 4 | 18000 | 中文 |
| | 本科生 | 广播电视编导 | 4 | 18000 | 中文 |
| | 本科生 | 戏剧影视文学 | 4 | 18000 | 中文 |
| | 本科生 | 旅游管理 | 4 | 16000 | 中文 |
| | 本科生 | 信息管理与信息系统 | 4 | 16000 | 中文 |
| | 本科生 | 财务管理 | 4 | 16000 | 中文 |
| 商学院 | 本科生 | 财务管理 | 4 | 22000 | 英文 |
| hi) 12-15/ | 本科生 | 物流管理 | 4 | 16000 | 中文 |
| | 本科生 | 会计学 | 4 | 16000 | 中文 |
| | 本科生 | 工商管理 | 4 | 16000 | 中文 |
| | 本科生 | 工商管理 | 4 | 22000 | 英文 |
| 国际教育学院 | 本科生 | 汉语国际教育 | 4 | 14000 | 中文 |
| | 本科生 | 汉语言 | 4 | 14000 | 中文 |

| College&School | Level | Program Name | Duration (Year) | Tuition Fee (RMB/Academic Year) | Instruction Language |
|--------------------------|-----------------|---|-----------------|------------------------------------|-------------------------|
| | Bachelor Degree | Journalism | 4 | 14000 | Chinese |
| School of Journalism and | Bachelor Degree | Network and New Media | | 18000 | Chinese |
| Communication | Bachelor Degree | Radio and TV Editing | 4 | 18000 | Chinese |
| | Bachelor Degree | Literature of Drama, Film and Television | 4 | 18000 | Chinese |
| | Bachelor Degree | Tourism Management | 4 | 16000 | Chinese |
| | Bachelor Degree | Information Management and Information System | 4 | 16000 | Chinese |
| | Bachelor Degree | Financial Management | | 16000 | Chinese |
| Business School | Bachelor Degree | Financial Management | 4 | 22000 | English |
| Busiliess School | Bachelor Degree | Logistics management | 4 | 16000 | Chinese |
| | Bachelor Degree | Accounting | 4 | 16000 | Chinese |
| | Bachelor Degree | Business management | 4 | 16000 | Chinese |
| | Bachelor Degree | Business management | 4 | 22000 | English |
| College of International | Bachelor Degree | Teaching Chinese to Speakers of Other Languages | 4 | 14000 | Chinese |
| Education | Bachelor Degree | Chinese Language | 4 | 14000 | Chinese |

APPENDIX 2

系统填报指南 GUIDE ON APPLYING ONLINE

请在系统填报前认真阅读以下内容

Please read the following guidance carefully before you login on the internet:

登陆网址——山东师范大学国际学生在线服务系统

https://sdnu.17gz.org/member/login.do

Website Address: https://sdnu.17gz.org/member/login.do

在线填写信息时请注意以下几点:

Notice: 1

1. 请确保自己的重要的基本信息,如姓名、性别、出生日期、性别、学历、家庭住址、宗教信仰等准确并 真实有效,并按招生要求上传学历证明、护照等附件;

Be sure to fill in the correct information about your name, sex, DOB, gender, etc. and submit the required materials in the system, such as passport. etc;

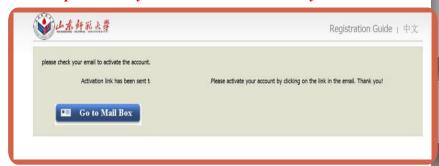
2. 推荐单位和电话为自己及个人电话;在华事务担保人及联系方式请填写目前在华人员及其联系方式。

Reference &Tel: please fill in your tel; Guarantor in China& Tel: please fill in a person in China.

Step1 Register



Step2 Check your E-mail and activate your account



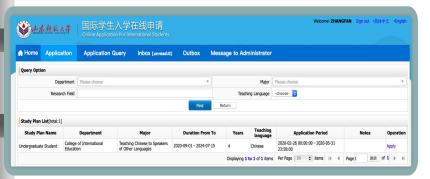
Step3 Choose program of Self-sponsored



Step4 Choose Student Type



Step5 Apply



Step6 Fill in information one by one (Attention: please do upload the required materials mentioned above)



APPENDIX 3

如何缴纳费用How to pay

如果您选择从中国汇款,请这样做:

If you will pay in China, please do like this:

一、 请转账或至银行汇款到山东师范大学账户,转账或汇款时请备注缴费人护照用名,银行账户信息如下:

Please transfer all the fees to the university bank account with the information as follows, and please note the passport name for transfer.

银行名称(Bank Name):中国建设银行山东济南文化东路支行

单位名称(Account Name): 山东师范大学

银行账号(Account No.): 37001618802050012321

地 址(Address):中国济南市历下区文化东路88号

二、 缴费完成后,请将转账或汇款凭证交至山东师范大学国际教育学院留学生办公室(教学三号楼五层3530室)。

Please hand the transfer voucher to International Student Office at College of International Education (Room 3530, No. 3 Building) after paying all the fees.

三、留学生办公室不再接受缴纳现金。

No more cash-paid.

如果您选择从国外汇款,请这样做:

If you will pay outside of China, please do like this:

一、请转账或至银行汇款到山东师范大学外币账户,转账或汇款时请备注缴费人护照用名,银行账户信息如下:

Please transfer all the fees to the university bank account with the information as follows, and please note the passport name for transfer.

银行名称(Bank Name):中国银行济南舜耕支行(BANK OF CHINA JINAN SHUNGENG SUB-BRANCH)

单位名称(Account Name): 山东师范大学Shandong Normal University

银行账号 (Account No.): 211707892147

SWIFT CODE: BKCHCNBJ51B

二、 缴费完成后,请将转账或汇款凭证通过邮件或报名系统提交给留学生工作办公室

Please hand the transfer voucher to International Student Office through email or application system after paying all the fees.